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## Oklahoma State University

### College of Veterinary Medicine

#### Associate Dean for Academic and Student Affairs

The Oklahoma State University (OSU), College of Veterinary Medicine (CVM) is seeking to fill the position of Associate Dean for Academic and Student Affairs (ADASA). The ADASA will provide administrative leadership, vision, and oversight of the college's veterinary medical education program. The specific duties and responsibilities of this position include the following:

- Veterinary medical student recruitment and admissions
- AVMA Accreditation process
- Veterinary Medical Library services
- Tracking and reporting student performance in the Professional Degree program
- Student outcomes assessments
- Student affairs and student wellness activities
- Planning for and managing all educational resources including Awards and Scholarships
- Orientation programs and other student-related events, including graduation and professional coating

The individual will supervise personnel of the Office of Student Academic Services, Assistant Director of Curriculum & Assessment and Manager of Clinical Services & Wellness Coordinator.

Eligible applicants must hold a Doctorate of Veterinary Medicine or equivalent degree. Individuals with significant educational and academic leadership experience in a college or school of veterinary medicine are strongly encouraged to apply. Additional requirements for this position include a documented commitment to excellence in professional veterinary medical education, support of graduate education, a clear understanding of issues related to student wellness, diversity and inclusion, and a willingness to lead innovative educational programs. The ADASA is a member of the Veterinary Administrative Council and reports directly to the Dean of the CVM on all matters related academic and student affairs. Applicants should have sufficient experience and accomplishments for appointment at the rank of Associate Professor or Professor in either a clinical or a tenure-track position.

Application review will begin immediately and the position will remain open until filled. Applications should include letter of intent with statement of professional goals, curriculum vitae, and names and contact information of three references.

Questions should be directed to the search committee chair: Dr. Susan Little, Regents Professor and Krull-Ewing Professor, Veterinary Pathobiology, College of Veterinary Medicine, [susan.little@okstate.edu](mailto:susan.little@okstate.edu).

*Oklahoma State University (OSU) strives to provide a safe study, work, and living environment for its faculty, staff, volunteers and students. To support this environment and comply with applicable laws and regulations, OSU conducts pre-employment background checks on final candidates. Offers of employment are contingent upon the successful completion of a background check. The type of background check conducted varies by position and can include, but is not limited to, criminal (felony and misdemeanor) history, sex offender registry, motor vehicle history, financial history, and/or education verification. Background checks will be conducted when required by law or contract and when, in the discretion of the university, it is reasonable and prudent to do so.*

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